

REGULAR MEETING

Mayor and Council

Borough of Harrington Park, New Jersey

October 17, 2022

(PAH) Call Meeting to Order

Time: 7:05 p.m.

Mayor's Announcement:

In compliance with Chapter 231, Public Law 1975, adequate notice of the meeting was made. It is included in the Annual Meetings posted on the bulletin board in the Municipal Center. Copies have been emailed to the BERGEN RECORD and SUBURBANITE. A copy has been filed with the Borough Clerk, and copies have been provided to individuals requesting the same.

(ALB) Roll Call:

	PRESENT	ABSENT
NAPOLITANO(AN)	X	
EVANELLA (GE)	X	
BLACKINTON(WB)	X	
WALKER (DW)	X	
PEDERSEN (JP)	X	
CHUNG (JC)	X	

Also present:

Ms. Ann H. Bistriz, Borough Clerk (ALB)

Mr. Kunjesh Trivedi (KJT)

Mr. John Dineen, Borough Attorney (JRD)

(PAH) Flag Salute

(PAH) Minutes Approval

September 19, 2022

Motion JP

Second JC

Discussion None

Vote AIF

(PAH) Consent Agenda-Resolutions-

All matters listed under this section are considered to be routine by the Borough Council and will be enacted by one motion as listed below. There will not be separate discussion of these items. Should discussion be desired, that item will be removed from the Consent Agenda and will be considered separately under New or Old Business on the Agenda.

Consent Approval:

Addendums A-B

(A) 2022-161 Halloween Proclamation

(B) 2022-162 Payment of Claims

Motion JP
Second DW
Discussion None
Roll Call Vote AIF

Individual Committee Reports

(PAH) Mayor Hoelscher

PAH let Council know that the Finance Committee (JP, DW, JC) will take the lead for reviewing personnel to fill vacancy.

(AN) Planning Bd., Bd. of Adjustment, Construction, Fire, Ambulance

AN reports that a building report is pending and he will send to ALB when received.

(GE) Police, Municipal Court, Personnel

Police had 888 calls to service.

223 traffic enforcement details, radar details, and/or motor vehicle stops.

46 summons, 29 equipment, 10 moving violations, 7 parking YTD 575

44 warnings YTD 521

1 DWI arrest

3 accidents / no injuries

1 traffic stop. 1 suspicious license. 10 expired registrations, unregistered vehicles.

There were no police sick days in the month of September.

3 of 12 police officers have had no sick days throughout the year.

1 Internal Affairs investigation has been closed. No active IA cases at this time.

Total regular/departement overtime spent in September was \$4094.42. Total traffic detail overtime was \$4,489.51. Overtime was caused by the following: training during scheduled time off, officer time-off shift coverage requirements, and HP Town Day. 3998 miles. YTD 39,589.

2 radar signs have been ordered. Need mounting hardware to be stationed at Blanch Avenue (East) and Bogart's Mill Road (to be determined)

GE told story regarding a roofing contractor who was at the incorrect house though everything was settled amicably.

(DW) DPW, Building & Grounds, Sanitation/Recycling

Nothing to report.

(WB) Board of Health, Environmental Commission

Nothing to report.

(JP) Finance, Admin. & Exec., Grants

Health benefit costs are increasing by 22%. This will cause a \$134K increase in the budget.

Police pension payment is increasing by \$87,161.

ANCHOR program submission begins in December 2022 and it is for the 2019 tax year with incomes \$250K or less.

Added assessment bills/tax bills were mailed October 25 and due December 2022.

KJ stated that the 2% cap needs to incorporate the new increases into CAP.

KJ informed that the pension increase is due to 2020 increase.

KJ said that legislators are trying to figure out what to do and how to raise the money.

(JC) Recreation Commission, Liaison to Board of Education, Public Information

Town Day on September 10 saw a great turnout. There were activities for children, a beer garden (by the Juniors Club). Food was provided by La Casa Formosa, Marinade, Riso-to-go. JC said it was a great celebration for the community. JC thanks the Recreation Commission, DPW, Police, Borough Clerk, CFO, Juniors, and Teens for Tomorrow. The Ragamuffin Parade will be held on October 22. Teens for Tomorrow and the Juniors will be lending their volunteer services. The Juniors are providing snacks and drinks. Bathroom renovation is almost complete. There was input from the DPW about some modifications which will be done and then the project should be complete. Recreation commission is researching what small grants may be available. There was vandalism in the George Street Park Porta Potty. It had to be replaced twice as firecrackers were being thrown into it. JC stated the behavior was unproductive and the Recreation Commission has removed the Porta Potty to deter such behavior. Harrington Park School Board of Education accepted Dr. Fried's resignation. He will be the Assistant Dean of Undergraduates at Ramapo College. Dr. Fried served for 16 years and JC expressed her gratitude for his hard work.

(ALB) Borough Clerk/Administrator

Street Sign Sale – 100 signs have been sold

Dog Licenses – the process will start in November.

Election Day, November 8, 2022 6am-8pm – Don't forget to vote.

NJDOT Paving Grant-Recommendations – Parkway and Spring Street

Old Business

Airbnb was discussed.

GE spoke about the 90th birthday for Sister Elizabeth. Sister's birthday is on October 18 with the party on October 29 after mass that day. Sister Elizabeth has served Our Lady of Victories parish for 57 years.

New Business

The Recreation Commission is figuring out its next Community Development Project.

ALB will reach out to Neglia Engineering to discuss potential projects.

(PAH) Mayor's Report

(PAH) Suspend the Regular Order of Business

Motion GE

Second JP

Vote AIF

(GE) Resolution for Closed Session-Time:

Motion

Second

Vote

(PAH) Return to the Regular Order of Business-Time: 8:46 p.m.

Motion

Second

Vote

Resolution

2022-163

Approval of Salary for Borough Sanitarian

Whereas, the Mayor and Council of the Borough of Harrington Park has approved a salary adjustment for Mr. Louis Apa, Borough Sanitarian, and

Whereas, the Sanitarian salary shall be increased from \$13728.00 annually to \$15,000.00 annually, and

Whereas, the CFO shall include the salary amount in the 2022 Salary Ordinance, and

Therefore Be IT Resolved, Mr. Apa's salary adjustment shall take effect immediately after passage and publication of the 2022 Salary Ordinance, as provided by law and shall be retroactive to January 1, 2022.

Ordinances:

(JP) Salary Ordinance 2022 #766

Addendum C

Motion JP

Second DW

Open the Meeting to the Public for Discussion of Ordinance #766

Motion GE

Second JP

Vote AIF

No one present.

(PAH) Close the Meeting to the Public for Discussion of Ordinance #766

Motion GE

Second JP

Vote AIF

(PAH) Council Discussion of Ordinance #766

Roll Call Vote for Adoption AIF

(PAH) Open the Meeting to the Public for General Discussion

Motion JP

Second GE

Vote AIF

(PAH) Close the Meeting to the Public for General Discussion

Motion GE

Second JP

Vote AIF

(PAH) Motion for Closed Session Time:

Second

Vote

RESOLUTION

WHEREAS, N.J.S.A. 10:4-12 permits a public body to conduct business in Closed Session during a public meeting; and

WHEREAS, the Mayor and Council deem it necessary to discuss certain matters in Closed Session as permitted by the aforesaid statute.

Personnel: Borough Sanitarian
Borough Clerk

Potential Litigation: Eckerson Road and Brookside Village.

BE IT FURTHER RESOLVED that discussion of the aforementioned subjects may be made public at such time as disclosure of the discussion will not detrimentally affect the interest and Borough as to said discussion.

Return to Open Session

Adjournment-Time: 9:48 p.m.

Motion: DW

Second: JP

Vote: AIF

Addendum A
Resolution
2022-161
Halloween Proclamation

WHEREAS, in the past few years the damage to private homes, autos and Borough property has decreased as a result of invoking the Halloween curfew, and

WHEREAS, the Borough Officials are desirous of continuing the curfew to insure protection to property owners and citizenry in general, and

WHEREAS, the young people should have adequate time to visit all the homes for the purpose of "Trick or Treat" in the afternoon and evening hours before 8:00 p.m., Sunday, October 30th and Monday, October 31st, 2022.

NOW, THEREFORE, by the authority granted under Title 40-87-31, I, Paul A. Hoelscher, Mayor of the Borough of Harrington Park, do proclaim that an 8:00 p.m. curfew will be in effect on the evenings of Sunday, October 30th and Monday, October 31st, 2022.

AND FURTHER PROCLAIM that all persons under the age of 18 shall be off the streets of the Borough from 8:00 p.m. till 6:00 a.m. of the following morning of each of these days.

AND FURTHER PROCLAIM that the fire siren will sound a single blast at 8p.m. of each evening notifying all residents that the curfew is in effect.

AND FURTHER PROCLAIM that any person under 18 years of age apprehended on the streets will be told to return to their homes. If they refuse or are apprehended a second time, a summons shall be issued, and they will be subject to penalties as provided by law.

Addendum B
Resolution
2022-162

WHEREAS, claims have been submitted to the Borough of Harrington Park in the following amounts under various funds of the town:

Current Appropriations (2021)	\$ 325.77
Current Appropriations (2022)	\$ 286,752.38
General Capital Fund	\$ 268,651.90
Animal Trust	\$ 3,553.04
Miscellaneous Trust	\$ 10,326.00
Affordable Housing Trust	\$
Open Space Trust Fund	\$
Grants	\$ 2,391.91
Escrow	\$
Total	\$ 572,001.00

WHEREAS, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, Borough Council, and the chief financial officer; and

WHEREAS, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Harrington Park and that the claims specified on the schedule attached hereto, following examination and approval by the Council and Chief Financial Officer and Department Head be paid and checks issued accordingly; and

WHEREAS, claims have already been paid in the following amounts for the purpose specified below:

Payroll- Salaries/Wages	\$ 129,573.42
Payroll- Salaries/Wages	\$ 126,573.42
Payroll- Salaries/Wages/disability	\$
Payroll-Salaries/Wages/disability- Other Funds	\$
Local School-	\$ 1,103,529.00
Regional School –	\$ 566,419.80
Capital Fund/Health Benefits/Pensions	\$ 44,155.75
Debt Services Principle (bond)	\$
Debt Services Interest/Levy Transfer OPEN space	\$
Debt Service Loan/Interest (NJEIT)	\$
TOTAL	\$ 1,970,251.39

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Harrington Park that the claims totaling **\$2,542,252.39** be approved and ratified respectively.

Addendum C
Proposed Ordinance #766
Salaries 2022

Salary Ordinance 2022			
Ordinance # 766			
Description	Full Time or Part Time	Manner of Payment	Salary 2022
Borough Clerk, Registrar of Vital Statistics, Asst. Search Officer	F	C	\$ 68,0
Administrator	F	C	\$ 12,0
Deputy Clerk			\$0-\$55000
Newsletter Writer	P	D	16.24/Hr
Affordable Housing Liaison	P	C	500-1500
Primary Affordable Housing Liaison	F	S	\$ 1,0
Secondary Affordable housing Liaison	F	S	\$ 1,0
Assessor	P	C	\$ 17,4
Qualified Purchasing Agent	F	C	\$ 4,3
Chief Financial Officer/Tax Collector/Tax Search Officer/Treasurer	F	C	\$ 113,0
Clerk/Secretary:			\$
Accounts Clerk (CFO assistant)	P	D	\$15-25
CFO assistant/Accounts Clerk/Deputy Tax collector - March 18 2021	F	C	\$ 56,1
Non-Flexible and Assigned (CFO assistant)	P	D	\$15-25
Environmental Commission	P	E	\$ 8
Planning Board / Board of Adjustment	P	D	
Construction:			\$
Construction Code Official- from April 1 2021	P	C	\$ 14,2
Property Maintenance Enforcement Official	P	C	\$ 7,0
Electrical Sub-Code Official	P	C	\$ 8,8
Building Inspector from 04-01-21	P	C	\$ 6,1
Building Sub-Code Officer	P	C	\$ 10,2
Building Sub-Code Officer 04-01-21	P	C	\$ 9,1
Fire Protection Sub- Code Officer from 04-01-21	P	C	\$ 8,1
Plumbing Sub-Code Official	P	C	\$ 12,7
			\$
Technical Assistant/Clerk Construction Code Officer	P	C	\$ 26,0
Technical Assistant/Fire Prevention	P	C	\$ 2

Zoning Officer	P	C	\$ 6,2
Fire Prevention Official/ Fire Marshall- From November 1 2021st Payroll	P	C	\$ 9,6
RCCO Inspector from April 1 2021	P	C	\$ 3,5
Magistrate	P	C	\$ 15,0
Magistrate Fee Special Ct. Session	P	F	\$ 1
Office of Emergency Management	P	E	\$ 2,5
Payroll Clerk	F	C	\$ 24,1
Police Chief	F	C	\$ 187,0
			\$
Prosecutor	P	C	\$ 8,0
Alternate Prosecutor	P	G	\$ 3,1
Public Defender	P	F	\$ 1
Sanitarian	P	C	\$ 12,9
Sanitarian from First Payroll in November 2021	P	C	\$13,728.54-\$1
School Guards (Hired prior to 9/2009)- (1.5 Hrs./Day)	P	D	\$44.74/Day
School Guards (Hired after 9/2009) -(1.5 Hrs./Day)	P	D	\$34.33/Day
School Guards Hired after 9/2009 with 5-year consecutive service (1.5/Hrs./Day)			\$39.33/Day
School Guards - Special Assign	P	D	\$
Secretary:			\$
Board of Health	P	D	\$16.24/Hr.
Recreation Commission	P	D	\$16.24/Hr.
Tax Assessor	P	D	\$16.24/Hr.
Sub-Registrar	P	E	\$500-\$2000
Temporary & Part-Time D.P.W. & Recycling	P	D	\$15-25/Hr.
Temporary Office Assistant	P	D	\$15-25/Hr.
Town Nurse	P	D	\$15-25/Hr.
Public Works Department:			\$
DPW Superintendent as of 01/01/21	F	C	\$ 117,0
DPW Superintendent from 01-01-2021			
DPW Recycling	P	D	\$16.24/Hr.
DPW Foreman	F	S	\$ 4,5
Deputy Foreman	F	S	\$ 2,5
Recreation Secretary	P	D	\$16.24/Hr.
Recreation Director	P	C	\$16.24/Hr.
Recreation Director as of March 1 2021	P	D	\$16.35/Hr.

Manner of Payment (Explanatory references to the above)

A - Annual Salaries - paid quarterly during first pay period of March, June, Sept. and Dec.

B - Per meeting - vouchered

C - Annual salaries - paid on a bi-weekly basis

- D - Hourly basis - paid bi-weekly on a submitted voucher
- E - Annual Salary - paid once a year
- F - Per session - vouchered
- G - Paid quarterly - vouchered
- H - Annual Salary - paid monthly
- I - Hourly basis- on submitted voucher - paid monthly
- S- stipend paid- included in salary

All full time (non-contractual, non-flexible/assigned) Borough Hall employees are given an annual allowance of \$400.00 for prescription glasses. This allowance may be used for the employee's spouse and/or children, It may not exceed \$400.00 per year. Reimbursements will be paid by submitted vouchers.

VACATION PAY: Full-time Borough employees are entitled to paid vacations as follows:

Six Months- 1Year Employment	1 Week
	2
2-5 Years	Weeks
	3
6-10 years	Weeks
	4
11-15 Years	Weeks
	5
16 & Over	Weeks

OVERTIME: There is no provision for overtime in this Ordinance.

EFFECTIVE DATE:

This Ordinance shall take effect immediately after passage and publication as provided by law and shall be retroactive to January 1, 2022

LONGEVITY: All full-time employees will be paid the following percentages of their base pay as shown: (Includes DPW Superintendent)

5 years continuous full-time Borough employment 1-1/2%

8 years continuous full-time Borough employment 3%

Above increment to be included in equal installments in regular pay periods.

****Any full-time Borough Hall employee hired before December 31, 1997, is eligible for longevity.**

LONGEVITY: All full-time DPW & Police Department employees will be paid the following percentages of their base pay as shown: (Excludes DPW Superintendent)

5 years continuous full-time DPW/Police Dept. employment 1-1/2%

8 years continuous full-time DPW/Police Dept. employment 3%

11 years continuous full-time DPW/Police Dept. employment 4%

14 years continuous full-time DPW/Police Dept. employment 5%
 18 years continuous full-time DPW/Police Dept. employment 6%
 23 years continuous full-time DPW/Police Dept. employment 7%
 **Any DPW/ Police employee hired BEFORE January 1, 1995, is eligible for longevity.

Non Flexible and Assigned Employee :

25 scheduled
 hours. With 5 paid
 vacation days & 8
 paid sick days.
 1 year of continuous
 employment with
 Finance
 Department with
 scheduled hours of
 work. Have
 prescription
 glasses
 reimbursement for
 \$400.00

Flexible and Assigned Employee:

No scheduled
 hours per day and
 per week